

Similkameen Recreation Commission
Grants in Aid of Physical Activities and Sports Related Recreation
Funding Criteria

Grant Objective

To provide funds to groups or organizations in areas B, G, and Village of Keremeos, who request financial assistance in order to offer or improve physical activity or sports related recreation programs, special events or projects, which would benefit specific communities or the area as a whole.

Application Process

1. Submissions for grant applications are advertised and received on a seasonal basis. Please see application form for dates. Applicants must complete an application form, and may submit any other relevant documents, letters or plans.
2. Completed applications must be clearly marked "Recreation Grants Program" And submitted by the due date to:

Similkameen Recreation Commission
Grants Program
Box 496
Keremeos BC
V0X 1N0

3. Any questions regarding the application or application process may be addressed by phone 250-499-2400 or email simrec@rdos.bc.ca .

Administration of Programs

1. The Recreation Commission will review, evaluate and approve grant applications.
2. All applicants will be notified regarding approval status, and once approved; successful applicants will receive funding within approximately 4 weeks of approval date.
3. The Recreation Commission will ensure that each community is generally and equitably represented throughout the process and that a wide range of grant recipients are represented in the selection process.
4. A follow up process and evaluation procedure will be implemented.
This process will require a report regarding the success of the project along with funding revenues and expenditures to be submitted within 90 days of project completion.
Formal agreements may also be necessary, depending on the nature of the application and if the Commission deems necessary.
5. Funding will be released at intervals based on progress and presentation of reports and invoices as agreed between the Recreation Commission and the applicant.
6. Late submissions may or may not be considered at the discretion of the Recreation Commission, depending on timing, priorities, and available funding.

Funding Criteria

Two levels of funding will be available, grants under \$1,000, grants \$1,001-\$8,000 each with separate criteria. For both grants, applicants must:

1. Be residents of the Village of Keremeos, Area B or Area G
2. Must have evidence of support, including letters of support and evidence of participation numbers.
3. Have identified need in the community.
4. Must be unique in nature-not duplicating services already provided in the community, unless a demand can be demonstrated.
5. Have a detailed budget and time line and show long term benefit to the community.
6. Funds may not be used for honorariums, wages or other professional fees.
7. Groups may apply for funding each term and each year; however, funds are not guaranteed on a regular, on-going basis.

Specific Criteria

Grants Under \$1,000

1. Applicants must be a formed club, group or society that have been in operation for a minimum of one season, and have a bank account in the name of the club, group or society.
2. Applicants must show a need and the benefit of their application.
3. Applicants must show a detailed budget and time frame for the funds applied for.
4. Applicants are encouraged to use the funds for leverage for other grants or funding applications. Priority will be given to applications with in kind funding from sources other than the Similkameen Recreation Commission.

Grants \$1,001-\$8,000

As previous and:

1. Applicants must be a registered society in good standing, who are from the Village of Keremeos, Area B, or Area G.
2. Applicants must show in kind funding for the project, or be using the funds as leverage for other grants in aid.

Similkameen Recreation Commission

Grant Application

1. Name of Organization : _____

2. Mailing Address : _____

3. Telephone : _____ Fax : _____ E mail : _____

4. Contact person : _____

5. Amount of Grant requested : _____

6. Purpose of Grant (Please provide a brief description of the project) :

7. What is the status of your organization :

Special interest _____

Society _____

Not for Profit _____

8. How many members are in your organization : _____

9. How many people will benefit from this grant : _____

10. Describe the role of volunteers in your organization : _____

11. Please list grants applied for or received : _____

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12. Please attach a detailed budget of costs, donations, volunteer contributions etc :
 13. Please include letters of any community support.
 14. State the anticipated start date : _____
 - 15 State the anticipated completion date : _____
 16. Application deadline is October 12, 2011
 17. Please attach any further information that you consider relevant in support of your application .
 18. The Recreation Commission reserves the right to request additional information if required.
 19. Please send completed application forms to
Similkameen Recreation Commission
Grants Program
Box 496
Keremeos
B. C. VOX 1NO
simrec@rdos.bc.ca